



2755 Spectrum Drive
 Elgin, IL • 60124
 Phone: 1-800-323-3575
 Fax: 1-800-238-3575
 Email: sales@geminibuildsit.com

G E M I N I

ACCOUNT #:	PO #:	DATE:
BILL TO:	SHIP TO:	CONTACT: PHONE: EMAIL:

SHIP VIA: <input type="checkbox"/> Ground <input type="checkbox"/> Next Day <input type="checkbox"/> 2nd Day <input type="checkbox"/> 3rd Day <input type="checkbox"/> Residential <input type="checkbox"/> Business	SPECIAL INSTRUCTIONS:
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GEMINI DELIVERY DAY: <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thurs <input type="checkbox"/> Fri	OFFICE USE ONLY: ENTERED BY:	PO#: DATE:
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QTY	ITEM # AND DESCRIPTION	CHOP	THUMB	JOIN	SIZE
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*Orders less than \$100 are subject to delivery surcharges.
 **Matboard and joined frames are subject to a per-box handling fee.